

RUFFORTH WITH KNAPTON PARISH COUNCIL

ANNUAL MEETING OF THE PARISH COUNCIL TO BE HELD IN RUFFORTH VILLAGE INSTITUTE ON MONDAY 9 MAY 2022 AGENDA

- 077 Public Comments:** an opportunity for members of the public to comment on the agenda or to bring matters to the attention of the Council.
- 078 Election of Chairman**
- 079 Apologies and reason for absence:** to accept apologies and reason for absence
- 080 Declarations of Disclosable Pecuniary Interest (not previously declared):** to be declared on any items of interest below
- 081 Election of vice-chairman**
- 082 Election of Representatives:**
- | | |
|---|-----------------------------|
| John Hawkins Trust | YLCA |
| Harewood Whin Liaison Meetings | Burial Ground |
| Knapton Recreation Ground | Cycle Track |
| Ward Committee | Sand Dykes & Pond, Rufforth |
| Rufforth Playing Field Association Representative | |
- 083 Minutes of Parish Council meeting held on 4 April 2022:** to be agreed and signed as a true record.
- 084 Ward Councillors Comments and Reports:** an opportunity for Ward Councillors to raise any matters concerning the Parish.
- 085 Clerks Report:** update to the council on outstanding issues arising from previous minutes
- 086 Annual Return for the Financial Year ended 31 March 2022:** to agree the Annual Governance Statement as a true reflection of the governance of the parish council
- 087 Annual Return for the Financial Year ended 31 March 2022:** to agree the Accounting Statements for 2021/22 and the Bank Reconciliation.
- 088 Internal Auditor:** to agree James Mackman as the Internal Auditor for year ended 31 March 2022
- 089 Planning Matters:**
- 22/00721/FUL Ashville Farm House Wetherby Road Rufforth for dormer roof extension to rear, 3no. roof lights to front and 2no. roof lights to rear
 - 22/00745/FUL 28 Bradley Lane Rufforth for first floor rear extension and alteration of front window to front elevation
- 090 Finance:** Monthly report
- a) To ratify following payments:
- | | |
|---------------------------------------|----------|
| YLCA Subscription | £ 421.00 |
| CYC for Knapton Recreation Field Rent | £ 133.82 |

Village emergency telephone system yr 4	£ 120.00
CM Marketing Solutions	£ 60.00
Clerk: April salary + burial fees	£ 922.33
Fitzpatrick Woolmer noticeboard magnets	£ 28.50
AJT Garden Services for grass cutting Inv 2405	£ 204.00
AJT Garden Services for grass cutting Inv 2447	£ 132.00
CYC for Speedwatch signs and 2x VAS	£9910.13
BHIB Insurance to be paid by 1 June 2022	£760.46

b) Payments Received:

Invoice 256 NBG Burial plot	£ 900.00
Invoice 258 NBG memorial plaque	£ 250.00
Invoice 257 NBG plot purchase x2	£1800.00
Invoice 259 NBG interment fee	£ 300.00

c) Funds Available:

091 Burial Grounds:

- a) Report on Burials:
- b) Maintenance in Burial Grounds:

092 Website:

- To agree whether to retain CM Marketing to post news on the website
- To agree any additional content

093 Rufforth Allotments:

- Update
- To decide on and approve the Clerk to sign the lease with CYC and to decide on and approve content of the sub lease to the Allotments.

094 Rufforth Pond: Cllr Jane Wright

095 Knapton: Cllr John Flynn

- Parking
- Knapton Recreational Field

096 York Community Woodland: Update Cllr Flynn

097 Community Speedwatch: update and new arrangements

098 North Yorkshire Police, Fire & Crime Commissioner Meeting 26 May 2022 18:30 – 19:45: to decide on a representative for this meeting

099 Representatives' Reports: To receive reports on meetings councillors have attended:

- a) Rural West York Team and residents Forum Meetings
- b) York Branch Yorkshire Local Councils Association
- c) Yorwaste Liaison Group
- d) Rufforth Playing Fields Association

100 Minor Matters and Items for the Next Agenda: opportunity for councillors to ask for items to be placed on the next agenda

101 Date of next meeting: Monday 6 June 2022 in Rufforth Village Hall starting at 7.30 p.m.

*For fifteen minutes before the meeting starts members of the public who have registered their wish to speak regarding an item on the agenda can do so. Each resident will be allowed a maximum of three minutes. Anyone who wishes to register or requires further information is requested to contact the Clerk (clerk@rufforthwithknapton-pc.gov.uk). The deadline for registering is 6.00pm on Thursday 5 May 2022